



NEW HORIZON

DEVELOPMENT GROUP

MAINTENANCE CHECKLIST

Preserve and protect the lasting value of your new home by following your maintenance schedule throughout the year.

WINTER

DECEMBER

- Clean filters for heat recovery ventilator (HRV) if applicable.
- Clean humidifier filter.
- Clean range hood filter.
- Remove snow and ice from roof overhangs and vents.
- Ensure snow, ice or debris has not blocked exterior vents for dryer fans, furnace / water heater, HRV and fireplace(s).
- Test smoke alarms and carbon monoxide detectors.

JANUARY

- Inspect furnace filter. Clean or replace as necessary.
- Adjust humidifier to appropriate setting.
- Remove snow and ice from roof overhangs and vents.
- Ensure snow, ice or debris has not blocked exterior vents for dryer fans, furnace / water heater, HRV and fireplace(s).
- Test smoke alarms and carbon monoxide detectors.

FEBRUARY

- Clean humidifier filter and adjust to appropriate setting.
- Check range hood filter and clean if necessary.
- Remove snow and ice from roof overhangs and vents.
- Ensure snow, ice or debris has not blocked exterior vents for dryer fans, furnace / water heater, HRV and fireplace(s).
- Test smoke alarms and carbon monoxide detectors.